

Town of Dover
Board of Health, March 12, 2007

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Donna Cook, Board Secretary, called the roll.

ROLL CALL

PRESENT: Marie Hoffman, Irene Hansen, Constance Sibona-Foster,
Donna Cook, Carolyn Blackman, Sandra Scarneo

ABSENT: Christopher Chapman

ALSO PRESENT: Patrick Donofrio, Alderman
Donald Costanzo, Health Officer

President Marie Hoffman welcomed two Rutgers University students, Michael Isselin and Allison Ascione, to the meeting. Mr. Isselin and Ms. Ascione were present as part of a community public health class assignment.

President Marie Hoffman called for a motion to accept the minutes from the February 2007 Regular Meeting of the Board of Health.

A motion to accept the minutes from the February 2007 Regular Meeting of the Board of Health was made by Donna Cook and duly seconded by Carolyn Blackman.

ALL AYES; NO NAYS

CORRESPONDENCE:

1. Letter from the NJDHSS to the HO dated 1/11/07; re: status of imported dog.
2. Letter from the NJDHSS to the HO dated 2/13/07; re: notice of pandemic flu phase 2 grant award.

President Hoffman asked if there was any correspondence to discuss. The HO briefly mentioned that the formal notice of approval for the grant of \$8,374 for pandemic flu phase 2.

Connie Foster questioned the letter regarding the imported dog. The HO explained that the letter was a notification from the state informing us of a dog that was imported from Colombia, South America to Dover and requesting follow-up action to insure the animal was vaccinated for rabies.

OLD BUSINESS:

The Health Officer (HO) distributed the summary of Health Department activities for the past month and distributed meeting schedules and contact lists to members of the board.

Health Department revenues for February 2007 were \$7,441.50; down from the same month one-year ago by \$1,362.74 or 15.5%.

Regarding food inspection activities, the HO included a list of restaurants that attended the food handler's course. The only restaurant that did not attend was the Dover Grill and that was because they were closed for the winter season. They will be requested to attend a special class to be held in the first half of 2007.

A "Dedication by Rider Resolution" to create a trust account for funds received for flu vaccinations was passed by the Mayor and Board of Aldermen. It has been submitted to the State of New Jersey for final approval. The HO was under the impression that such a trust account was unlikely to be approved by the State.

The HO gave the board an update of the construction of the health department vault. Marie Hoffman suggested that the project be moved along as quickly as possible before the public works department employees have to leave for other seasonal duties.

Connie Foster informed the HO that she had access to and could coordinate free labor to paint the nurse's office or the health office if needed. Ms. Foster is currently overseeing the painting of the library using the same labor pool.

The HO reported to the Board that the Missionaries of God have returned operations to Hope House. Connie Foster commented that the Hope House facility looked cleaner.

The HO stated that he gave the plaque authorized by the Board recognizing Jean Cater's service to the community to Jean at her home on February 20th.

NEW BUSINESS:

An Influenza Surveillance report from the NJDHSS was included with the monthly report indicating that the incidence of flu was regional and sporadic.

The HO informed the board that this evening, March 12th, Safety Town is conducting a food tasting benefit to raise money.

Subsequent to the passage of the new Chapter 24 of the New Jersey State Sanitary Code titled “Sanitation in Retail Food Establishments and Food and Beverage Vending Machines,” the HO drafted a proposed amendment to local ordinance Chapter 407 consistent with the new state code.

A copy of the proposed draft amendment was distributed to the membership for discussion. Following general discussion:

A motion to introduce and pass on first reading an ordinance of the Board of Health of the Town of Dover, County of Morris and the State of New Jersey amending Chapter 407, FOOD-HANDLING ESTABLISHMENTS, RETAIL, Article I, of the Code of the Town of Dover which reads as follows was made by Connie Foster and duly seconded by Marie Hoffman:

BE IT ORDAINED by the Board of Health of the Town of Dover, County of Morris and State of New Jersey as follows:

Section 1

Chapter 407, Article I, “Food-Handling Establishments, Retail” is amended in part as follows:

§ 407-2 Adoption of standards.

Chapter 407, Article I, “Adoption of standards”, §407-2, is replaced with the following:

The code established and adopted by this chapter is described and commonly know as the “Sanitation in Retail Food Establishments and Food and Beverage Vending Machines” of the New Jersey State Sanitary Code, as amended and supplemented from time to time.

§ 407-3 Copies to remain on file.

Chapter 407, Article I, “Copies to remain on file”, §407-3, is replaced with the following:

Three copies of said code “Sanitation in Retail Food Establishments and Food and Beverage Vending Machines” have been placed on file in the office of the Health Officer of this local Board of Health.

Section 2

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

Section 3

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

Section 4

This ordinance shall take effect immediately upon final publication as provided by law.

**ROLL CALL VOTE
ALL AYES; NO NAYS**

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

The Board proceeded to talk about garbage related issues at length which was initiated by a discussion of a portion of the monthly report in which the HO had signed a complaint against Murphy's Third Rail for a garbage enclosure violation.

Sandra Scarneo explained a local garbage problem that she experienced involving a nearby property. A resident had placed at the curb too much garbage, some of which was left uncollected. The uncollected garbage remained at the curb for days and was unsightly. Windy conditions worsened the problem.

Sandra Scarneo asked Alderman Donofrio who from town hall, specifically, should be called to promptly respond to this type of problem and what the turnaround time will be when such a complaint is filed. Ms. Scarneo asked Alderman Donofrio to let her know his findings.

In a related matter, Connie Foster stated that people sometimes leave garbage out at the curb on weekends and raised a point to Alderman Donofrio that perhaps garbage related inspections could be conducted on a Saturday morning much like housing inspections are done in the evening one day a week.

In another matter, Connie Foster asked about the status of the cigarette butt container ordinance. The status of the ordinance was not clarified.

Connie Foster mentioned that a recent letter sent by the Town reminding dog owners to license their animal used mailing labels that were faded due to poor quality printing. This caused mail delivery problems. Also the letter did not have a name or number of a contact to call in the event a resident had a question. Ms. Foster felt that the quality & appearance of the mailing reflected poorly on the town and that a name and number would have added an important personal touch to the letter.

Ms. Foster also raised concerns about area day care centers that use plastic toys that are left outside and become soiled and contaminated, as well as other playground equipment that is never cleaned. Ms. Foster's concern was related to disease germs that can spread among children sharing toys that are not cleaned and disinfected and asked if the health department inspected day care centers. The HO responded that the health department does inspect day care centers but not the toys regarding this particular issue.

Irene Hansen referred to a comment that was previously made about the use of the public library. Ms. Foster is currently overseeing the painting of the library and mentioned that there have been problems with persons urinating in containers and leaving them in the library. Ms. Hansen asked if something was being done to control and prevent this situation. The HO stated that this was criminal behavior and that the police department responds to calls when persons misbehave in this manner.

The board briefly discussed local homeless issues and expressed the overall sentiment that people who regularly use and misuse the library should be more closely monitored and that the police should be promptly called when a problem arises.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

President Marie Hoffman asked Rutgers students Michael Isselin and Allison Ascione if they had any questions.

Mr. Isselin and Ms. Ascione did not have any questions.

President Marie Hoffman thanked the students for coming to the meeting.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Donna Cook and seconded by Carolyn Blackman.

ALL AYES; NO NAYS

MEETING ADJOURNED